June 29, 2004

TO: Members of the MAG Intelligent Transportation Systems Committee

FROM: Jim Book, City of Glendale, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

                Wednesday, July 7, 2004 - 10:00 a.m.
                MAG Office Building, 2nd Floor, Cholla Room
                302 North First Avenue, Phoenix

The next meeting of the MAG Intelligent Transportation Systems (ITS) Committee will be held at the time and place noted above. Members of the MAG Intelligent Transportation System Committee may attend **in person, via videoconference or by telephone conference call**. Those attending by videoconference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call are requested to call (602) 261-7510 between 9:55 a.m. and 10:00 a.m. on the date of the meeting. After the prompt, please enter the meeting ID number 4812 (ITSC) on the telephone keypad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above. Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation. **For members traveling by car, parking is available directly beneath the Compass Bank and tickets will be validated at the meeting. For those using transit and the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycles in the bike rack in the garage.**

If you have any questions about the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

	COMMITTEE ACTION REQUESTED
1. Call to Order	
2. Approval of the June 2, 2004 Meeting Minutes	2. Review and approve minutes of the meeting held on June 2, 2004.
3. Call to Audience	3. For information.
An opportunity will be provided to members of the public to address the ITS Committee	

on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the ITS Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard.

4. Program Managers Report

   The following items will be addressed:
   • TSOP Program Update
   • ITS Evaluation Project
   • ITS Outreach Project

4. For information and discussion.

5. Regional ITS Architecture Project

   The FY 2005 MAG Unified Planning Work Program includes a project that will update the regional ITS architecture. The objectives of this project are to:
   • Ensure that the regional ITS architecture accurately represents all current and planned systems
   • Develop an efficient method to maintain regional architecture possibly using the latest version of Turbo Architecture
   • Provide training to member agencies on project level architecture development

5. For information and discussion.

6. Status Reports by Committee Members of ITS Activities

   Members will be requested to report on ITS related activities in their area.

6. For information and discussion.

7. Next Meeting Date

   There will be no meeting in August. The next

7. For information

meeting is scheduled for 10:00 a.m. on Wednesday, September 1, 2004.

8. <u>Adjournment</u>